



UNITED STATES MARINE CORPS

FLEET MARINE FORCE ATLANTIC
U.S. MARINE CORPS FORCES COMMAND
1775 FORRESTAL DRIVE
NORFOLK, VIRGINIA 23551-2400

IN REPLY REFER TO

MARFORCOMO 5041.1G
CIG

APR 29 2020

U.S. MARINE CORPS FORCES COMMAND ORDER 5041.1G

From: Commander
To: Distribution List

Subj: COMMANDING GENERAL'S INSPECTION PROGRAM

Ref: (a) MCO 5430.1A W/ADMIN CH, Marine Corps Inspector General Program
(b) MCO 5040.6J, Inspector General of the Marine Corps (IGMC) Inspections Program
(c) MCO 3800.2B, Oversight of Intelligence Activities
(d) MCO 1700.23G, Request Mast Procedures
(e) SECNAV M-5210.1, CH 1, Records Management Program
(f) MCO 5210.11F, Marine Corps Records Management Program
(g) SECNAVINST 5211.5F, Department of the Navy Privacy Program

Reports Required: I. Intelligence Oversight Report
II. Inspection Report
III. Corrective Action Report

1. Situation. The Commanding General's Inspection Program (CGIP) is described and directed by references (a) and (b), which provide guidance to commanders for their inspection programs. The purpose of this Order is to provide additional information required for conducting inspections within U.S. Marine Corps Forces Command (MARFORCOM). This Order is applicable to Headquarters MARFORCOM, MARFORCOM Headquarters and Service Battalion (HQSVCBN), Marine Corps Security Cooperation Group (MCSCG), Marine Corps Security Force Regiment (MCSFR), and Chemical Biological Incident Response Force (CBIRF). This order is also applicable to II Marine Expeditionary Force (II MEF) as it directs II MEF to establish and execute a CGIP.

2. Cancellation. MARFORCOMO 5041.1F.

3. Mission. This Order establishes and promulgates the MARFORCOM CGIP and identifies corresponding responsibilities for inspections and evaluations of subordinate units in order to assess overall readiness and functional area compliance essential to mission performance.

4. Execution

a. Commander's Intent and Concept of Operations

(1) Commander's Intent

(a) The MARFORCOM Command Inspector General (CIG) is the principal advisor on inspection matters to Commander, MARFORCOM. Through the CGIP, the CIG will evaluate command conditions, assess programmatic compliance, and recommend corrective actions, thereby promoting Marine Corps institutional discipline and foundational readiness.

(b) This CGIP demands and enforces the highest ethical standards from subject matter experts serving on inspection teams. Members of the inspection team will provide candid and unbiased assessments of the management, operation, and administration of inspected commands and functional areas in an independent and professional manner.

(2) Concept of Operations

(a) The MARFORCOM CIG shall plan and execute the CGIP to inspect MARFORCOM subordinate commands every other fiscal year with the exception of II MEF. II MEF shall establish its own CGIP and will be inspected by the IGMC under the IGMC Inspections Program (IGMCIP) per reference (b).

(b) The MARFORCOM CIG will form inspection teams of subject matter experts primarily from the MARFORCOM Staff and externally as required, conduct inspector training, coordinate logistical support, and budget for inspections.

(c) The IGMC publishes a list of Functional Areas (FAs) that are Critical or Required Evaluation (CoRE). At a minimum, the CoRE FAs will be inspected at all commands with board selected commanders regardless of unit size, mission, or location.

(d) Inspectors shall use Functional Area Checklists (FACs) provided on the IGMC website (<https://www.hqmc.marines.mil/igmc/Units/Inspections-Division/Functional-Area-Checklists-FACs/>) which are open-source and available to all commands. Inspectors shall not alter or remove IGMC content, but may add to FACs at the direction of the Commander to accommodate areas of concern or emphasis.

(e) Inspections should be conducted on a short notice basis, when possible in accordance with references (a) and (b). The intent of short notice inspections is to provide a more accurate view of inspected unit readiness, minimize unproductive preparation time, provide an accurate assessment of day-to-day operations, and assess the status-quo climate and implementation of functional programs. To

the maximum degree possible, an inspection should not unnecessarily affect the inspected command's operations.

(f) In accordance with reference (b), programs will be graded as "Effective" or "Ineffective." Commands will be assessed as "Mission Capable" or "Non-Mission Capable."

(g) FAs assessed as Ineffective and any command assessed as Non-Mission Capable shall be re-inspected approximately six months after the original inspection.

(h) In addition to the conduct of inspections, the MARFORCOM IG is also responsible for monitoring and reporting on the Intelligence Oversight program in accordance with reference (c).

b. Subordinate Element Missions

(1) All Subordinate Commands

(a) Provide names of FA program managers to the MARFORCOM CIG when notified of an inspection.

(b) Submit a Corrective Action Report (CAR) to the MARFORCOM CIG within 30 calendar days of receipt of the final inspection report detailing the plan to correct FAs assessed as Ineffective and all findings.

(c) Provide augment inspectors to the MARFORCOM CIG, as required and as supportable. (II MEF included.)

(d) When or if inspected by the IGMC, conduct Request Mast hearings and publish a command bulletin in accordance with reference (d), appendix A. (II MEF included.)

(e) Conduct intelligence oversight, as required, to ensure full compliance with regulations pertaining to intelligence and non-intelligence sensitive matters in accordance with reference (c). (II MEF included.)

(f) Submit quarterly intelligence oversight reports to the MARFORCOM CIG. (II MEF included.)

(2) MARFORCOM CIG

(a) Form, train, and employ inspection teams to conduct unit inspections in accordance with reference (b).

(b) Conduct special interest inspections and investigations as directed by Commander, MARFORCOM.

(c) Provide a final inspection report of findings, discrepancies, and recommended corrective actions to the commander of the inspected unit within 30 calendar days of the inspection out-brief.

(d) Maintain an oversight and follow-up program to monitor and correct findings identified in inspection reports as well as issues raised directly by commanders during an inspection.

(e) Conduct inspection trend analysis and provide biennial updates to Commander, MARFORCOM. Receive Commander's guidance on inspection priorities.

(f) When inspected by the IGMC, serve as the MARFORCOM point of contact, coordinate IGMC inspection team requirements, support the conduct of Request Mast hearings, and coordinate with the MARFORCOM Adjutant to publish a command bulletin in accordance with reference (d), appendix A.

(g) When inspected by the IGMC, coordinate staff input in order to submit a CAR to the IGMC within 30 calendar days of receipt of the final inspection report.

(h) Submit annual fiscal year inspection schedules to IGMC, no later than September of each year, and notify IGMC of any schedule deviations.

(i) Submit annual budget requests to ensure resources are available to support required inspections.

(j) Submit quarterly intelligence oversight reports to IGMC in accordance with reference (c).

(3) MARFORCOM Primary and Special Staff

(a) Provide subject matter experts to serve as inspectors to the MARFORCOM CIG as required. Provide inspectors to the II MEF CIG as required and supportable.

(b) Review and conduct follow-up actions as required on problem areas noted in inspection reports.

(c) Review best practices noted in inspection reports for possible widespread applicability.

c. Coordinating Instructions

(1) Inspected Commands. The following subordinate commands will be inspected under this CGIP every two fiscal years:

(a) CBIRF

- (b) HQSVCBN, MARFORCOM
- (c) MCSCG
- (d) MCSFR
- (e) Marine Corps Security Force Battalion, Bangor, WA
- (f) Marine Corps Security Force Battalion, Kings Bay, GA

(2) Headquarters MARFORCOM will be inspected by the IGMC under the IGMCCIP on a triennial basis in accordance with reference (b). These inspections will concentrate on the effectiveness of the MARFORCOM CIP, Request Mast Program, Hotline Complaint Program, programs managed exclusively at Headquarters MARFORCOM, and other programs of high interest to the Commandant of the Marine Corps (CMC). The strength of the MARFORCOM CGIP will be assessed by an IGMC inspection of one or two MARFORCOM subordinate commands recently inspected by the MARFORCOM CIG under the CGIP.

(3) The Commanding General, II MEF will implement the Commanding General's Inspection Program (CGIP) and inspect II MEF subordinate commands in accordance with reference (b). II MEF will be inspected by IGMC under the IGMCCIP on a triennial basis in accordance with reference (b).

5. Administration and Logistics. Recommendations concerning the contents of this Order may be forwarded to the MARFORCOM CIG.

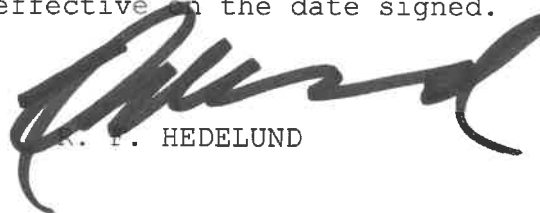
a. Records Management. Records created as a result of this Order shall be managed in accordance with references (e) and (f).

b. Privacy Act. Any Personally Identifiable Information (PII) collected as a result of this Order shall be managed in accordance with reference (g).

6. Command and Signal

a. Command. This Order is not applicable to the Marine Corps Reserve.

b. Signal. This Order is effective on the date signed.


K. P. HEDELUND

Distribution: A and D